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5.1 In determining whether to pursue the investigation of an anonymous report, the two Vice Presidents will consider the following factors:

- (a) the seriousness of the allegation;
- (b) the credibility of the allegation; and
- (c) the likelihood of confirming the allegation from an independent or reliable source.

5.2 In determining whether to pursue the investigation of a formal report, the two Vice Presidents will consider the following factors:

- (a) The complainant has failed to exhaust other reasonably available procedures;
- (b) The alleged wrongdoing is one that would be more appropriately dealt with under another policy;

